



COMSATS University Islamabad

Sahiwal Campus

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DOC#CUI-SWL/IT/FORM/04 REV 01

Student Email ID Request Form

Full Name: _____

Registration #: _____ (e.g. FA00-BSE-000)

Department: _____

Mobile #: _____

Alternate E-mail ID: _____ @ _____

Terms and Conditions

- Inappropriate, unethical and illegal use of email is prohibited.
- Email service is only for educational purposes, not for personal use.
- Email Service is University property.
- Email ID format is "FA00-BSE-000@students.cuisahiwal.edu.pk"
- Email to any group is strictly prohibited. A fine of Rs. 2000/- will be imposed along with account suspension.
- Any violation to the email policy will subject to disciplinary actions.

Date: ___/___/___

Signature:

Recommended By: _____
(HOD/In-charge)

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For IT Office Use Only

Remarks: _____

Signature _____